

INFLUENZA-LIKE ILLNESS SCREENING FORM

Educate your employees on the importance of self-assessing and reporting influenza symptoms BEFORE they come to work. This tool can be used by employees to screen themselves for symptoms during an outbreak before coming to work, and it can also be used to screen employees for symptoms at the beginning of each shift.

Influenza-Like Illness Screening Form

Ask the ill person if he or she has any of the following symptoms:

- Fever of 100° or above
- Headache
- Fatigue or weakness
- Sore throat, cough or difficulty breathing
- Muscle or joint aches or pains

During a pandemic, ill persons with *any* of the above symptoms should be suspected of having pandemic influenza

Here are some steps you should take:

- Instruct the symptomatic employee to don a surgical mask immediately to help to prevent further exposure of others;
- It is important to isolate him or her in a room with a door that closes;
- Advise the employee to contact his or her healthcare provider and leave the facility immediately via private transportation if at all possible;
- Decontaminate any areas the person was in that day. Notify the health department, and identify contacts of the sick employee if asked to do so by the health department;
- Notify your local health department if you suspect Swine Flu.