**Memorandum of Understanding for**

**Generator Fuel Resupply Services**

This Memorandum of Understanding (MOU) is entered on \_\_\_\_\_\_\_\_\_\_\_\_ between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “**Facility**”) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “**Provider**”).

INITIATION:

In the event that the **Facility** must refuel their emergency generator, the Requester will notify the **Provider** that service is needed by calling:

Daytime Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

After Hours Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The **Facility** will provide the amount of fuel needed at the time the **Provider** is contacted. The

**Provider** will, if available, provide:

* Diesel fuel for the facility's generator
* Transportation of the fuel to the facility
* Other services related to fuel resupply

The **Facility** will make payment to the **Provider** within \_\_\_\_\_\_ days for fuel resupply services, at the current retail price at the time of service.

This understanding will be considered in effect until such time as either party provides notification in writing and not less than 30 days prior to the need to cancel the understanding. The **Facility** and **Provider** agree to review and update, if needed, this understanding annually.

|  |  |
| --- | --- |
| **Facility** | **Provider** |
| (Facility Name) | (Company Name) |
| (Name of Facility Representative) | (Name of Company Representative) |
| (Title of Facility Representative) | (Title of Company Representative) |
| (Signature of Representative) | (Signature of Representative) |
| (Signature Date) | (Signature Date) |